

US CLUB MEMBER UPDATE: SafeSport online training implementation and instructions

May 15, 2018

Dear member,

As indicated in [this letter](#) from CEO/Executive Director Kevin Payne, beginning with the 2018-19 registration year, US Club Soccer is adding SafeSport online training as a requirement for all US Club Soccer-registered coaches and staff members. We think this is a responsible step in helping achieve the safest possible youth soccer environment that truly puts [Players First](#).

IMPLEMENTATION AND TIMEFRAME:

More specifically, beginning July 1, 2018, all US Club Soccer-registered coaches and staff members will be required to be "SafeSport Trained" by the time of their next background screening.

The training is available now, and regardless of background screening timing, we recommend that all US Club Soccer registered coaches and staff members become "SafeSport Trained" as soon as possible. We also recommend others in your club/organization who may not be required to register with US Club Soccer become SafeSport Trained.

The course is free for US Club Soccer members. Those who become SafeSport Trained will not be required to take the course again for 2018-19 or 2019-20 registration.

INSTRUCTIONS:

1. Create a SafeSport account via this link: <https://safesport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c8c4c41>
2. You will be prompted to add a membership (**U.S. Soccer**) via an access code (**YC3E-6P5G-YYIL-CS2M**) as part of your account creation.
3. Finish the registration process, and take the online training, which consists of three modules: 1) Mandatory Reporting: Understanding Your Responsibilities; 2) Sexual Misconduct Awareness Education; and 3) Emotional and Physical Misconduct. Completion will take approximately 90 minutes, but it does not need to be done at once. You may save your progress and continue where you left off at a later time.
4. Once all three modules are completed, you will be able to download a master "SafeSport Trained" certificate from your dashboard. Save this certificate. You will be required to upload it into your next US Club Soccer background screening application beginning with the 2018-19 registration year, as a condition of US Club Soccer staff registration.

Important distinction: While you will receive a certificate after each of the three modules, uploading one of those does not suffice. US Club Soccer requires uploading the master "SafeSport Trained" certificate, indicating that all three modules have been completed.

The U.S. Center for SafeSport and U.S. Soccer will not allow the access code to be posted publicly. For that reason, it will not appear on the [Staff Registration web page](#). **However, if at any time you or someone in your club/organization need it, please email SafeSport@usclubsoccer.org to receive an auto-email reply with the code and instructions above.**

REMINDERS:

- **New 24-hour mandatory reporting obligations for suspected child abuse took effect February 14, 2018**, as part of the Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017. Please visit US Club Soccer's [Child/Sexual Abuse Prevention \(SafeSport\) web page](#) for details.
- Pursuant to U.S. Soccer rules, current US Club Soccer staff registration is required of all individuals coaching, managing or working with US Club Soccer-registered youth players. This includes, but is not necessarily limited to, all coaches, assistant coaches, and team managers assigned to a team with youth players, regardless of whether they are volunteers or paid staff, or registered with another U.S. Soccer member organization. Individuals that are not currently registered are not allowed to participate with youth players, nor are they covered by US Club Soccer insurance.

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Thanks for your time and commitment to Player Health and Safety.